# Notes For Contributors

## General

The Journal of Dredging Engineering is a peer-reviewed practice periodical on dredging engineering topics. Prospective authors should email **a Microsoft Word version** of their manuscript to the editor at Donald.Hayes@unlv.edu. Written correspondence should be mailed to:

Donald F. Hayes, Ph.D., PE, BCEE, F. ASCE

Howard R. Hughes College of Engineering

University of Nevada, Las Vegas

4505 S. Maryland Parkway, Box 454005

Las Vegas, NV 89154-4005

USA

Authors should obtain all necessary approvals for publication from employers or others involved, before submission of the paper. Submission of a manuscript implies that it is not under consideration for publication elsewhere and that original, previously unpublished work is being presented. **The paper should be free from evident commercialism or private interest.** Copyright will be the property of the Western Dredging Association, but the author will be granted permission to reprint the paper and third-party requests will be passed on to the authors. **Papers should be concisely written and not exceed 20 total printed pages including figures**. The papers will be reproduced directly from the camera-ready manuscripts provided by the authors and bound into a volume. Please give the manuscript preparation instructions to the person responsible for the preparation of the text.

## Keywords

Please provide five keywords that are not already contained in the title.

**MANUSCRIPT PREPARATION**

## Order of Contents

Title, author(s), affiliations, addresses, countries

Abstract (not to exceed 300 words).

Introduction, main body, and following text, conclusions, nomenclature (if necessary), and references. Five keywords that are not already contained in the title (on a separate sheet of paper).

**Refer to a previous issue of the journal for general guidelines on format.**

## Preparation of the Text

The text should be submitted on unlined white 8½ x 11 inch paper with **single line spacing**, and top and side margins of 1 inch. Use full justification. **The image area or block of text will then be 6.5 x 9.0 inch.** The bottom margin should be 1½ inch. Page numbers should be marked in pencil and placed at the bottom center of each page. **Do not leave additional margins. Do not use company letterhead paper.**

## Fonts

If possible, please use proportional, serif font such as Times New Roman 12 point. If such fonts are not available, use a 12 pitch typeface and work to the margins indicated above. Do not use headers or footers or draw a frame around your text. Use a letter quality or laser printer. **Do not use a dot matrix printer**. It may be possible for us to print your text directly from your disc. In this case, we shall still require hard copies of your text. The preferred word processing program is Microsoft Word 6.0 or Word 97. If using other programs please also save your text as ASCII files. Discs should be labeled with the file name in both word-processed and ASCII forms, the word processing package used, and the operating system.

## Headings

Headings should be typed in bold capital letters centered and followed by a double space. Bold capitals and lower case letters should be used for subheadings, which should be preceded and followed by a single space as illustrated by these instructions. Sub-subheadings should use bold capitals and lower case letters and placed at the start of the paragraph.

## Equations

All symbols must be defined in the nomenclature section that follows the conclusions. The SI system of units should be used. If units other than SI units are included, they should be given in parenthesis after the relevant SI unit. Equations should be successively numbered (in parenthesis) flush with the right-hand margin (see example below).

y = a + b + cx2 (1)

## References

References in the text should be given as follows: Smith (1988), (Smith 1988) or (Jones et al. 1986). References should be listed alphabetically in the References section at the end of the paper. Give the names and initials of all authors, followed by the title of the article and publication, the publisher and the year of publication. References to conference papers or proceedings should include the name of the organizers. References to articles published in journals should also include the name of the journal, the number of the issue and page numbers (see example below). References to publications in a foreign language should give all details in the original language followed by a translation of the title.

Hunt, J.B. (1995). *Environmental Dredging*. Smith & Son, Inc., New York, NY.

Donegan, T.M., and Dinicola, W.J. (1986). *Turbidity Associated With Dredging Operations. Technical* Report, XYZ Consultants, Inc., Baltimore, MD., 60 p.

Jones, F., Doe, A., Hart, E.J.E., and Next, J.P.J. (1986). *The Design of Dredged Material Disposal Sites.* Proceedings XIVth World Dredging Congress, CEDA, Amsterdam, The Netherlands, pp. 350-368.

White, F.K. and J.M. Jones (1991). *The Analysis of Flow Fields around Dragheads.* Journal of Waterway, Port, Coastal and Ocean Engineering, ASCE, Vol. 121, No. 5, pp. 1-16.

## Page Numbers

Page numbers should be marked in pencil and placed at the bottom center of each page.

## Figures and Tables

High quality figures and tables should be incorporated into the body of the text. Figures must not be placed at the end of the paper. Leave spaces for photographs. Figure captions should be below the figure; table captions should be above the table.

## Line Drawings

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## Photographs

Photographs must be sharp, high contrast, glossy prints. Please use a pencil to indicate the title of the paper, figure number and title and top edge on the back of each photograph. Paste in the photographs where they should appear in the final manuscript. Place captions under the photograph as part of the text.